

## ***Executive Summer Meeting - July 15-17, 2005***

EXECUTIVE MEETING – JULY 15-17, 2005

1. a) **Introductions**

b) **Review**

2. a) **Approval of Agenda**

b) Ali & Tara – actively looking for locations for competitions

3. Establishing Our Directions for the 2005 to 2006 Year

a/b) **Sharing Personal Goals/Philosophical and Operational Goals**

- Communication with the membership
- \*Goal – all events will be booked by September
- With growth of all-star programs, don't leave the high school teams behind – focus on the high schools – this was a school based organization to begin with.
- Financial success to continue.
- Coaches Conference – make it fantastic – bring in great guest speakers.
- Sprung Floors to be purchased if possible – all agree if the price is right
- usgyms.net - Chuck

c) **Mission Statement** is great - leave it alone.

4. Expectations for Executive Meetings

a) **Attendance** – in person and conference calls – make an effort to be available. It makes for a more efficient meeting. More conference calls prior to major events.

b) **Following through on responsibilities** – Be sure to complete anything that you have promised to complete.

a) **Reimbursement of Expenses** – Submit receipts on a monthly basis. Organize personal expenses and separate them from Regionals/Ontario's etc.

b) **Communication**

Executive Members – via email and please check.

Subject line – be specific who the e-mail is for.

cc. the executive when mailers are sent out to members in a region.

Membership – Send e-mails to all coaches associated with a team. Include a space on the registration form for all coaches' e-mail addresses.

E-mail membership and follow up with phone calls.

OCF and Other Organizations – Chuck will be the company liaison

5. Treasurer's Report

a) Budget analysis for 2004-2005

- Spent \$100,000 this year – 2004-2005
- Ontario's was \$65,000

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b) Anticipated Expenses for 2005-2006

Mat/OCF logo/skirts

We should look at this in the 2005-2006 season. Speith Anderson can put logos on two of the strips.

- Discussion about mat rental to other organizations. This will continue.

Scholarship Program

- Initially committed \$2000 this year. This commitment was met.
- Suggestion that scholarship money be invested, so that the scholarship

continues in perpetuity. POA – for next meeting Lorna/Chuck

- Suggestion that a scholarship be made available to university students.

#### Other Purchases

- Head sets - Mark
- Extension cords - Mark
- Velcro strips - Chuck
- Table clothes and skirts – POA – Tara
- Logo on spotters shirts – POA – Tara
- OCF Executive Golf Shirts – POA – Tara
- Splashy website - Vil
- Business Cards - Vil
- LCD Projection Machine for with Laptop - Chuck
- Judges from US

#### Events

- Coaches Conference
- Judges Training
- Regionals
- Ontario's
- Skills Clinics – not to be organized by the OCF
- Better treatment of coaches at Ontario's POA – Tara & Ali
- Splash – at Regionals & Ontario's – eg. Flowers/trees

#### b) Signing Authority for OCF Account

- Chuck, Lorna

## 7. Review of Current Practices

### a) Fees

· Membership Fee – change *per All Star team to All-Star Gym/Location\**

· **Motion: to remove the reduced fee for "each additional team from the**

same school/All-Star program" for Regional Competitions & Ontario's

p. 42\*

Motion: Andrea

Second: Amanda

Carried: Unanimous

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· Rental of space for companies/commercial enterprises

· **Motion:** Under the heading of "Rental of Space, ", all competitions" *We*

*reserve the right to limit the number of vendors per competition, depending on space available at each venue.\**

Motion: Ali

Second: Mark

Carried: Vil abstained – conflict of interest

· **Motion: amending "All competitions \$250/\$125 to "3 or more - \$250/\$125"**

Motion: Amanda

Second: Lorna

Carried: Vil abstained – conflict of interest

· **Motion:** Under the heading of **Refunds**, *"if the request is received 6 business*

*days prior to the day of competition. No refunds will be issued if the request*

*is received after the deadline"*

Motion: Tara

Second: Donna

Carried: Unanimous

Regionals

· Motion: Remove: ***Bidding system for hosting Regionals. Event***

*co-ordinators to determine event staffing needs. [\$75-\$100 person]*

Motion: Ali

Second: Mark

Carried: Unanimous

Double Run Throughs

· **At Regionals, all teams will perform twice, at the discretion of the OCF**

executive based on event logistics.

Website

Vil to design a new website

Insurance and Legalities

The coaches of all-star teams will be responsible for keeping accurate record of waivers for their teams. Add a line to the registration form that states that all athletes competing have signed a waiver.

*Motion – Insurance should be added to cover liability for the OCF Executive.*

Motion: Ian

Second: Karen

Carried: Unanimous

## First Aid & Emergency Procedures

Safety action plan to be set in place. POA - Tara and Ali will update this and present it at a future meeting.

## Judges Certification Process

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Move judges training to November.

Proposal by Ian to develop a day for presenters to discuss choreography, routines etc.

- setting a standard for what is a good routine. Breaking apart a routine.
- Earmark money for judges training and bringing in very good judges
- Bring USASF people (Les Stella) to help with the training and interpret the rules

Discussion about the number of days for the judges training session.

## Membership

Organizations selling merchandise do need become members.

## Recommendations

- Recommendation - get a safety deposit box to hold all of our important documents, or give pdf copy of the documents to each exec – POA Chuck/Lorna
- Need place for email addresses on all registration forms

Hiring of an Administrator – no change, none required.

Promotion of Ontario Cheerleading – Ali to continue as promotional director

Regional directors will try to contact new teams to become OCF members.

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Coaches Conference – tabled

Judging and Competitions

Penalty Process – tabled

Scoreboard - status quo

Spotters on the floor – status quo

Taped Commentary – status quo, implement for all regional competitions

Sprung Floors – Investigating the possibility of buying a floor – Chuck/Donna

Event passes for bus drivers – no

Items from the Business Coordinator

Incorporation – everything is up to date

Trillium Fund – Tara (and Ali) will work on this.

Motion: ***Hire a consultant to work on the completion of the Trillium application***

Motion: Ali

Second: Tara

Carried: Unanimous

Sponsorship Proposal – Ali will continue to follow up with this.

NCSSE Courses (Coaches Certification)

Bring Denise Miller-Buzzinotti back to continue with the coaches' certification.

Other Recommendation And Suggestions Arising From The AGM

5

Motion: A cheer be mandatory in a routine with no minimum time, with or without music for school teams.

Motion: Karen

Second: Tara

In favour - 6

Opposed – 5 (Ali, Andrea)

Approved

Suggestions/Revisions to Red Book

Page 5 – Directory to be updated with new members

Page 6 – Article 1, Section 3. "The Federation shall be known as an incorporated nonprofit

organization.

Motion – Karen

Second - Andrea

Approved - Unanimous

Page 9 – Article 3, Section 5

Remove "receive registration fees..." from Regional Directors and add to Registrar.

Motion – Amanda

Second – Lorna

Approved – Unanimous

Page 9 – Article 3, Section 5, add l)

l. Logistics Coordinator

· All duties and responsibilities relating to event setup and tear-down. Includes: equipment, mats, inventory control, transporting of equipment. This position will work in conjunction with the event staff to ensure the smooth operation of the events.

Motion – Andrea

Second – Tara

Approved – Unanimous

Page 14 – Recognized Regions and Associated Counties & Districts

Map of Ontario to be included identifying regional boundaries

Motion – Karen

Second – Allison

Approved – Unanimous

Page 16 – B. 1. General Information

b. A "Request for Sanctioning" form is available on the OCF Website.

Motion – Lorna

Second – Tara

Approved – Unanimous

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Page 18 – Section 2. Regulations

d. Remove "...at the discretion of the Regional Director." Add "A change of division after the registration deadline will result in a charge of \$75.00."

Motion – Ian

Second – Lorna

Approved – 1 abstention

\*\*This will be added to page 42 Appendix 1: Fees...

e. Change the minimum number of judges from six to five.

Motion – Lorna

Second – Mark

Approved – Unanimous

Page 18 – Section 4. Ontario Cheerleading Championships

- a. Change to "All teams will perform twice."
- b. Change to "All teams will perform in reverse order for their second runs where applicable."
- c. "The final score will be determined by averaging the two runs."

Motion – Lorna

Second – Mark

Discussion – Intention is to have Youth, Junior, and Open teams perform twice on the first day (followed by their awards), with High School and Sr. All-Star teams performing once each day. To be finalized when schedule is completed.

Approved - Unanimous

Page 19 – Section D. Exceptions

See motion above regarding re-wording of D.1.

Page 20 – Section A Coaches' Responsibilities

Points 6. and 7. to be bolded.

Page 21 – B. Cheerleaders' Responsibilities

1.b. Add "... school/organization."

Motion – Karen

Second – Tara

Approved – Unanimous

Page 21 – C. Unsportsmanlike Conduct

Bold "Unsportsmanlike conduct has no place in Ontario Cheerleading and will not be tolerated."

Page 23 – Opening Paragraph

Discussion regarding "A cheerleader may not compete on more than one school team in a given competition."

- Why do we let All-Star do it but not school teams?
- How are other organizations dealing with similar situation?
- Should we be consistent with other organizations in Ontario?

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Motion to remove above sentence. Add "Cross-overs between teams within a school/organization is an inevitable possibility; it is the position of the Ontario Cheerleading Federation that this practice should be limited as much as possible to provide a fair, competitive playing field for all teams involved. **The OCF will not** accommodate scheduling conflicts."

Motion – Lorna

Second – Karen

Approved – Unanimous

Page 23 – Section 1. All Divisions

Add "No athlete can compete on more than one team in a given division."

Motion – Amanda

Second – Ian

Discussion – to prevent an individual from competing in the same division on two different club teams. i.e. You can only compete on one team that is competing in the All-Star Small All-Girl Level 3 Division.

Approved – Unanimous

Page 23 – Add Section 2. **Tyke Division (School and All-Star)** with the following

description.

Tyke teams shall have all members, either co-ed (male and female) or of one sex, registered in grade 2 or under and are not restricted to any particular number of members.

Motion – Ali

Second – Tara

Approved – Unanimous

Page 23 – Renumber sections accordingly.

Change Primary division ranges to Grade 5 and under.

Change Junior division ranges to Grade 5 to 8 inclusive.

Motion – Lorna

Second – Mark

Approved – Unanimous

Page 23 – High School Division Sizes

Change Small All-Girl to 20 or less female members

Change Large All-Girl to 21 or more female members

Change Small Co-ed to "...but shall not exceed four male members..."

Change Large Co-ed to "...athletes of both sexes with 5 or more male members, and are not limited to any number of total members."

Motion – Vil

Second – Andrea

Approved – Unanimous

Page 25 – Section B. 2. Add "A cheer component with no minimum time limit is

mandatory for all school teams."

Motion – Ian

Second – Mark

8

Approved – Unanimous

Page 26 – Section C. Tiebreaker

Change first sentence "...exclusive of all others." Change 4. to "Lowest differential after dropping the high and low scores."

Motion – Ali

Second – Ian

Approved - Unanimous

\*\*\*Procedure for Tiebreaker resolution to be explained THOROUGHLY to Convenors prior to each competition.

Page 26 – Section E. Resuming the Routine

Discussion –

- When teams regroup and repeat their routine, why do they get to "mark through" the part of the routine they've already done?
- They're less tired than they would be otherwise.
- Some teams struggle to overcome the injury, so maybe they should just be focusing on the part of the routine that remains.
- Some competitions end the routine whenever an injury occurs – if it stops, the routine is done (no repeats)
- Coach has the option to say "We can't do a complete run through again" and

take the score up to that point

· What about the spirit of competition? This is part of being in a competitive sport

Add to E. 2. "The team must perform the entire routine (all elements without the injured individual)."

Motion – Vil

Second – Donna

For – 5

Against – 4

Abstain – 2

Approved.

\*\*\*This must be thoroughly discussed at the coaches training session, as well as at the coaches' meeting prior to each competition.

Page 27 – Section "Clarification of Technical Rules and Elements"

Change "or" between 1 and 2 to "and"

Motion – Andrea

Second – Tara

Approved – Unanimous

Page 35 – Section A. Disqualification

Change 4., remove "...of officials and/or judges..."

Add final sentence "The decision will be made by the Convenor, Head Judge and unaffiliated Executive Members."

Motion – Amanda

Second – Allison

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Approved – Unanimous

Page 35 – Section B. Loss of 20 Marks per Judge

Change to 10 marks per judge (6 judges = 40 mark deduction since high and low judges dropped)

Motion – Ali

Second – Karen

Approved – Unanimous

Page 35 – Section D. Uncontrolled Falls

Move it to Page 43, add text between the two Safety & Spotting paragraphs without the "Uncontrolled Falls" title.

Motion – Andrea

Second – Mark

Approved – Unanimous

Page 36 – Section A. Convenor

Change 1. to "consult with head judge, judging officials and unaffiliated executive"

Motion – Ian

Second – Ali

Approved – Unanimous

Page 36 – Section B. Head Judge

Change 1. to "...and unaffiliated executive."

Motion – Lorna

Second – Andrea

Approved – Unanimous

Page 36 – Section C. Judges

Remove 2.

Motion – Ian

Second – Vil

For – 8

Against – 1

Abstain – 2

Approved

Page 38 – Section B. Judges' Responsibilities

Final sentence, remove "...and steps will be taken to deal with the situation."

Motion – Lorna

Second – Amanda

Approved – Unanimous

Page 47 – Scoresheet

Switch Jumps and Tumbling Sections

Motion – Lorna

Second – Tara

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Approved – Unanimous

Discussion on Rules

- Level 1 appears most suited to Tyke
- o Stress safety for a start of this new division, we can work from here
- Up to Level 3 for Primary
- Up to Level 4 for Junior
- Up to Level 5 for High School

Motion – Karen

Second – Ali

Approved – Unanimous

2005-2006 NACCC/USASF General Safety Rules and Guidelines

General Rules

Accept Rules #1 through #10 as is, excluding #9.

#9 to read as per #5 of past year

Add #6 of past year as #11.

Motion – Amanda

Second – Mark

Approved – Unanimous

Tumbling

Accept Rules #1 through #5 as is.

Add NOTE paragraph as per the previous year (Page 28)

Motion – Ali

Second – Vil

Tosses

Accept Rules #1 through #7 as is.

Motion – Ian

Second – Tara

Approved – Unanimous

Partner Stunts/Pyramids

Remove Rules #4, #5, #8, #12, #14, #15 (concerning Level 6)

Accept all other rules as is.

Motion – Tara

Second – Amanda

Approved – Unanimous

University and Open Division Rules

Roundtable discussion to occur with other competition offering organizations within the province.

Glossary of Terms

Accept all terms in the Glossary as is.

11

Add any terms found in the previous Red Book that are omitted.

Motion – Mark

Second – Karen

Approved – Unanimous

Discussion on OCF Committees

a) Red Book Committee

· Chair – Ian

· Andrea

- Judi Martin – to review (if interested)

b) Judging Committee

- Chair - Ian

- Chuck

- Karen

- Lorna

- Laura Bound (if interested)

c) Legalities (Technical Rules)

- Chair – Ian

- Ali

- Chuck

- Tara

d) Scholarship Committee

- Tara – Chair

e) Executive Nominations

- To be determined at a later date

f) Coaches' Conference Committee

- Ali – Chair

- Amanda

- Andrea

- Mark

- Chuck

- Vil

· Donna

g) Mailer Committee

· Donna – Chair

· Andrea

Other Business

Dates of Next Meeting

· August 11, 2005 @ 7:00 PM – Donna's House

· Conference Call to be set up (Chuck)

October Meeting

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· October 1, 2005 @ 10:00 AM – Chuck/Lorna's House

· Conference Call to be set up if needed (Chuck)

Motion to Adjourn – Ian

Approved – Unanimous

10:47PM