

Ontario Cheerleading Federation 2007-2008

Summer Meeting Minutes

July 13-15, 2007

The Residence Inn Mississauga
5070 Creebank Rd.
Mississauga, Ontario L4W 5R2 Canada

Attendee's

Lorna

Chuck

Adrianna

Alana

Yvette

Amanda

Deanna

Stephanie

Regrets

Trisha Sandrin

Karen Wallace

Meeting started at: 7:40 pm

1. Getting To Know Each Other

1. Introductions again

2. Review

- ❑ Purchased Mats
- ❑ Coaches Conference
- ❑ Purchased spring floor
- ❑ Ontario event staff, challenging
- ❑ Hired a lawyer, rules and certification
- ❑ Reviewed Laws and implemented Canadian certification
- ❑ Insurance commercial and sport accident policy purchased
- ❑ Large portion of budget to staff, contractors, and outside help

3. Positions

- ❑ Registrar/Administration - non voting Stephanie Difede
- ❑ Events Coordinator - Deanna Mason
- ❑ South Regional Director/ All Star liaison– Alana Potter
- ❑ North Regional Director-Vice President - Amanda Maronese
- ❑ East – Yvette Drake
- ❑ Central – Adrianna Cesarano
- ❑ Treasurer – Lorna Holland
- ❑ President – Chuck Holland
- ❑ Judges coordinator – Lorna Holland, Karen Wallace

- Technical clarification committee

POA – Alana to contact (Ian Pudge, Ali Moffatt, Chuck Holland,)

2. Approval of the Agenda

Agenda approved

3. Establishing Our Directions For The 2007 To 2008 Year

1. Sharing personal goals for the executive
 - Judges training
2. Philosophical and operational goals-what is our specific focus/vision for the year
 - Expanding competition
 - Focusing on OCF membership and their needs
 - Open Dialogue with other cheerleading organizations and companies
 - Ongoing and Immediate response time to membership.
3. Revisit the mission statement if necessary

Motion to place mission statement back into red book - Lorna

Seconded Amanda

Motion Carried

4. Expectations For Executive Meetings

1. Attendance-in person and conference calls
 - Monthly conference call
 - Checking into programs to reduce conference call bills

POA - (Yvette & Stephanie)

2. Following through on responsibilities

- ❑ Only accept tasks that can be accomplished
- ❑ If help is needed ask

3. Reimbursement of expenses

- ❑ Submit receipts for expenses to Lorna
- ❑ Lorna will email expense form to Executive

4. Communication - amongst exec-email/phone - membership - OCF and other organizations

- ❑ Please ensure to address specific people in your emails

5. Treasurer's Report

1. Budget analysis for 2006 – 2007

2. Anticipated expenses for 2007 –2008

- Mats/OCF logos/skirts

- Scholarship Program
- Other purchases
- Events

3. Signing authority for OCF account

- ❑ President and Treasurer

5. Suggestions For Revision To The Red Book

Suggested conclusion of Friday's meeting – aim to complete as much as of item 7 as possible before adjournment.

1. Page 1. Add Mission Statement

2. Motion – Lorna,

Adopt previous recommendation as a rule for school teams Uniforms. Leave as a recommendation for club teams.

Seconded – Alana

Motion Carried

3. Motion- Adrianna

Add Tiny Division age 5 and under

Motion Carried

4. Motion - Deanna

Add Youth Level 1

Motion Carried

5. Motion- Deanna

Ad Junior Level 1

Motion Carried

6. Motion – Alana

To follow USASF age and team numbers for remaining senior teams with the exception of Modified Open

Motion Carried

7. Level 6 to be reviewed with Lawyer and Insurance for coverage

8. Read Survey results for rules and levels

9. Motion – Lorna

To have intermediate and advanced Division In Schools.

Motion Carried

10. Motion to incorporate Intermediate up to level 3 and advanced level 4/5 with rules to be confirmed by committee in schools. (Lorna, Amanda, Adrianna)

11. Motion to create Senior Level 2 Division – Adrianna

Seconded- Deanna

Motion Carried

12. Motion for an International Division 14 and older- Alana

Seconded – Lorna

In Favour-2

Opposed – 3

Abstained –2

Motion denied

13. Add correct definition of Cheer component to

- Floor judges Sheet
- The General Parameters

14. Add paragraph to Code of Conduct.

15. Insert Uniform Guideline and deduction

16. Line border penalties.

17. Motion to deduct 5 marks for stepping out of bounds

Motion Carried

Add to Red book

17. Prop Safety

- 10 points deducted for unsafe use of props.
- Add to Red Book- penalties page
- Add to floor Judges sheet.

18. Motion to adopt all USASF Rules levels 1-5

Motion Carried

19. Level 6 Rules remain the same as per OCF Redbook, also adopting, USASF Rules.

7. Review Of Current Practices

- a) Fees – revisit all fees (page 45)

Motion to make the following changes and additions to fees.

NSF Fee -\$50.00

Registration Fee -\$100.00

Registration Fee after October 31 - \$125.00

Regional Fee - \$15 per athlete

Ontario Fee 2 run divisions - \$20.00 per athlete

1 run divisions -\$15.00 per athlete

Motion Carried.

- b) Blue Book Policies*

- Remuneration for mileage –judges, executive
- Executives hotel room policy-Ontario's
- Judges fees & hotel policies –Regionals & Ontario's

- b) Renewal of services* - Captured Moments, Ramco,

POA - Yvette looking into trophy supplier.

Wilson Trophies,

Spieth Anderson etc.

- c) Regionals (all dates are tentative)

- ❑ **How many and where /who goes where and wildcard timing**
- ❑ **Central Regional (Possible Wild Card as well)**

□ Hershey

□ Feb 24

□ **South Regional**

□ -Feb 23 (Possible at Hershey Centre)

□ **North**

□ -The Gardens

□ March 2nd

□ **East**

□ March 1

□ **Wild Card**

□ Feb 16 or 17

□ Deanna to contact, Waterloo, Brock, Sleeman Centre,

□ Review survey, **Ontarios** Turn event into 3 days.

□ Possible dates –April 18,19,20

□ -May 2,3,4

□ -April 25,26,27

c) Bidding system for OCF

- Regionals
- Commemorative items
- Skills clinics

POA- Alana holding skills clinic

- f) Website and it's uses
- g) Insurance and coaches training and certification(AACCA) and USASF and NHSF
- h) Disqualification process (zero tolerance) and reinstatement
- i) Judges and Spotters Workshop

Committee –Adrianna, Lorna, Amanda, Deanna, Chuck

- Date, location and format November 24th, Location TBA
- Presenters

- j) Membership – everyone including companies
- k) Review any recommendations from out-going executive
- l) New USASF levels for club vs school divisions

8. New Initiatives

1. Renewing and adding to administrative role
 - Changed role responsibilities and added to the Red book
2. Promotion of Ontario Cheerleading
3. Coaches Conference
 - Move to earlier in the year.
 - Karen & Lorna

- ❑ September 22, 23 or 29, 30
- ❑ Certification same time.

4. Judging and Competitions

- Spring floors
- US judges

5. Items from the Business Coordinator

- Incorporation
- Trillium Fund
- Sponsorship Proposal
- NCCP
- Government funding
- Revision of our constitution
- Office
- GST application and we have secured the services of an accountant

6. AACCA/NCSSE /USASF/NHSF Courses (Coaches Certification)

7. Other recommendations and suggestions arising from the AGM and questionnaire.

- ❑ Reviewed, Membership majority is duly noted and recommendations applied

9. Formalize Calendar of Events

1. Skills Clinics

□

2. Judges' Training

□

3. Coaches Clinics

□

4. Coaches Symposium

□

5. Regionals

□

6. Ontario's: Tentative at Hershey: April 28-29.2007 (possible week prior or weekend later)

□

7. Other

□

10. Committees and Establishment of Committee Chairs/Liaisons

1. Red Book Stephanie, Alana, Lorna

□

2. Judging Karen and Lorna

□

3. Legalities (technical rules) Alana Ali, Chuck, Ian

□

4. Scholarship Lorna, Adrianna

□

5. Executive Nominations Chuck

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6. Other Committees

- High school rules, Lorna, Amanda, Adrianna
- Sponsorship, Chuck, Alana, Stephanie

11. Other Business

-

12. Review of Action Plans Determined

-

13. Dates of Next Meetings

1. Meeting for “introduction for Regional directors”
 - Committee for Mailer- Yvette, Deanna, Stephanie
2. Regular Executive Meetings
 - Deferred until booking of Venues for events
3. Committee Meetings

Motion to Adjourn- Amanda

Seconded – Lorna

Motion carried.

14. Meeting adjourned at 10:50 am

