

Agenda- Thursday January 26, 2006

(Conference call 8 pm to 10:30 pm approx.)

Present: Amanda, Tara, Ian, Mark, Andrea, Donna, Chuck, Lorna, Karen
Absent: Allison,

- **Approval of Agenda**

Motion: Donna

Second: Amanda

Motion Carried.

- **Registration update: Are we checking for insurance? And who is responsible?**

Donna is responsible for checking for insurance, this is supposed to be included with the Registration.

Convenor/On-site exec must cross-check on day of competition that release forms are present for all individuals competing on each team. Numbers of waivers must match number of athletes; we don't have the man-power to cross-reference every name with every waiver.

Regional Competition Registration Numbers to date:

North - 2 teams registered

Wildcard - 2 teams registered

Central - 10 teams registered

South - 4 teams registered

East - 6 teams registered

Regional directors are to cc: or bcc: the exec on emails sent to their regional teams with respect to regional updates; keeps everyone informed.

- **Judges Training -Ian**

Chuck, Lorna, Karen, Angela, Laura

More than 25 people have emailed to participate.

Starting at 9:00am, must be out by 4:00

Food to be ordered morning of

- **Regional/Wildcard –Tara**

- Region by Region logistics – **Common to All Regionals**

- Judges – TBD (Ian)
 - Floor spotters – TBD (Ian)
 - Regional T shirts – Chuck to contact on-site screenprinters to see if they are interested/costs
 - Rentals – Mat costs TBD
 - Score sheets – Ian to email to Tara
 - Color Commentary – Person TBD
 - Computer – To be shuttled between competitions
 - Supplies – OCF bins of supplies have been restocked
 - Trophies/plaques – To be ordered by Tara. Turn around time last year was 1 week.
 - Schedule (TBD) and number of runs (2)
 - Photographers/videographers – None yet. Captured Moments only currently registered company in this area (Chuck to contact)
 - Company booths – None yet. One table to be provided. Tara to contact registered companies to find what Regionals they wish to be present at.
 - Insurance – Facility/Board to be listed on insurance. Chuck to arrange.
- Region by Region logistics - **Wildcard**
 - 8:00am-5:00pm, Resurrection HS gym & caf (Waterloo) – possible to get in Friday/early Saturday night due to internal contact
 - Laurier Cheerleaders to staff – Payment structure? Exec to state # of workers per event based on registrations and facility, and staff paid \$75.00/person
 - Motion: Andrea
 - Second: Donna
 - Carried.
 - Rental amounts = \$10.00 (due to non-profit status)
 - Convenors – Tara or Tonya, Donna as On-site Exec
 - Schedule (TBD) and number of runs (2)
 - Two runs is ideal. But we'll have to see if we can schedule this or not
 - DJ - Brandon
 - Therapists – Emailed Corby, TBD
 - Food – Tara responsible

- Tables/chairs etc – To be arranged with Tonya
 - Facility contacts – Peggy @ School board, Caretaker
 - Event worker contacts - Tonya
 - Hotels – Brandon, night of the 3rd
 - Additional floor coming from Laurier(5)/Waterloo(3), one other source in the works
 - Emergency contact lists: OCF exec/ local hospitals/fire/police – To be arranged by Tara

- Region by Region logistics - **Central**
 - Father Michael Goetz – Triple Gym and Cafetorium, 7:00am-6:00pm
 - Workers – TBD. May be done by individuals vs. single team/organization. Same pay rates.
 - \$232.73 Facility Rental Cost
 - Convenors – Tara, Karen as On-site Exec
 - DJ - Brandon
 - Therapists – Corby (TBD)
 - Food - Tara
 - Tables/chairs etc – Tara to arrange once she gets the contract
 - Facility contact – Nimi Dharani
 - Event worker contact - TBD
 - Hotels – None required
 - Floors – OCF Floor for Competition, practice floor from Newman(6)/Donna(3)
 - Emergency contact lists: OCF exec/local hospitals/fire/police – Donna to prepare

- Region by Region logistics - **East**
 - Queen’s University – Bartlett & Ross, 8:00am-5:00pm
 - Queen’s Cheerleading, same pay as other events
 - Rental amount ~\$2000.00
 - Convenors – Lorna, Andrea On-site Exec
 - DJ – Kevin Greer
 - Therapists – Sandy booked through Queen’s PhysEd
 - Food – Lorna (Convenor) with Ian’s help
 - Tables/chairs etc – Queen’s to supply (we need to let them know how many)
 - Facility contacts – Sandy

- Event worker contact - Sandy
 - Hotels – One for DJ
 - Floors – OCF Floor, plus one more (TBD)
 - Emergency contact lists: OCF exec/local hospitals/fire/police – Ian to prepare

- Region by Region logistics - **South**
 - Brock University Bob Davis Gym and Beddis Courts 3&4 for Practice Gym, 7:00am-7:00pm
 - Brock Cheerleaders, same pay as discussed previously
 - Rental amounts \$1500.00
 - Convenors – Tara, Donna On-site Exec
 - DJ - Brandon
 - Therapists – From Brock (Tara arranged)
 - Food - Tara
 - Tables/chairs etc - Brock
 - Facility contacts Pat Docherty
 - Event worker contact - Jaclyn
 - Hotels – Facilities Coordinator for mat transfer Sat. night
 - Floors – OCF floor and Newman(6)/Donna(3)
 - Emergency contact lists: OCF exec/ local hospitals/fire/police – Tara to prepare

- Region by Region logistics - **North**
 - Lakehead U, Sat night ~8:00pm for setup , Sunday 8:00am-5:00pm
 - LU Staff + LU Cheerleaders, same pay as previous
 - Rental amounts ~\$2500.00
 - Judges – to be trained
 - Floor Spotters – difficult to get appropriate spotters, last years spotters are not present
 - Convenors - Chuck
 - DJ - TBD
 - Therapists – provided by LU
 - Food - none
 - Tables/chairs etc – Amanda to arrange rental
 - Facility contacts/event worker contacts
 - Hotels – Chuck to arrange
 - Floors – One floor from North teams

- Emergency contact lists: OCF exec/ local hospitals/fire/police – Amanda to prepare
- Junior prep division: grade 6 or grade 5 and under?
 - Why did we make this decision at the summer meeting
 - Comfort with the age range
 - What level to let them compete under
 - This is the only of the USASF rules we aren't adopting
 - Discussion on purpose of Jr. and Sr. Combined division
 - Do we want to add this additional division?
 - If this is the desire of the membership (3 teams have written to express interest)
 - Proposal to change Primary to be Grade 6 and under, Junior stays Grade 5 to 8. This change is for All-Star only.
 - Motion: Tara
 - Second: Andrea
 - Carried.
 - All-Star teams to be contacted regarding change (Chuck/Karen)
 - Website to be updated to reflect change (Chuck)

- Website

Website updates given quote (negotiable) of \$500/yr.

Seems like a reasonable need based on number of upgrades required on a weekly basis.

Motion: Chuck – accept \$500/yr cost to update/maintain website

Second: Tara

Carried.

- Financial Update

None. No changes to finances.

- New business

- Email from FlyGirl
 - Executive aware of message from FlyGirl regarding OCF Regionals conflicting with their competition.
- Resignation of Ali
 - Chuck has accepted her resignation

- Next Meeting

TBD – Chuck to forward list of potential dates

□ Motion to Adjourn

Motion: Chuck

Second: Ian

Carried. Meeting Adjourned @ 10:20pm