

Executive Meeting- January 23, 2007

Present: Chuck Lorna, Deanna, Allison, Karen, Andy, Stephanie, Amanda, Trish

Call to order 9:45 p.m.

Approval of Agenda: Karen Moves, Trish Seconds

#### Insurance

- Agreed a separate meeting was needed to fully address insurance question and concerns

#### Status of Regions

##### East Region:

- Move in time 1:00 p.m.
- Start Time 3:00 p.m.
- Workers 18 confirmed from Carleton
- 25-30 needed Contact Ottawa University if necessary
- Exit Time 9:00 p.m.
- Actual competition time 3-7 p.m.
- Tentative list for judges
  - use U.S. Resources
  - Andy needs expense info
  - 5 possible judges for Kassa and East
  - 6 possible judges for Central/Wildcard
  - 7 possible judges for South
  - 6 possible judges for East
  - Agreed that smaller competitions should have 6 judges and larger competitions should have 10
- Food- Carlton Concession Stand open for general public
  - Suggestions for Judges, Veggie trays, pizza platters, muffins, donuts renting coffee urn from Tim Horton's. Water, Total Budget \$250.00
  - Allison ordering food.
- Requesting that Patti be asked to attend regionals, responsibilities would include
  - Payout of Staff and Judges
  - Organizing food
  - Organizing/ Collecting Money
  - Karen to confirm that Patti is available

#### Mats

- Three Floors Available in Ottawa Send one to Kingston
- Rent 17' cube van to deliver floor
- Ottawa is supplying 1 practice floor, 1 competition floor, and 6 strips.

### Convenors

- Karen for Central
- Lorna for Wildcard

### Therapists

- Booked Temporarily, \$30 per hour

### DJ

- Received quote not yet booked, includes M.C.

### Spotters

- Carleton and Queens University to be asked. 4 spotters needed
- Shirts to be taken out of storage

### Entry Fee

- \$10.00
- Chuck to decide on age cut off

### Executive presence

- Deanna East

### Judges Sheets

- Regional Directors
- Sheets and Registrations to be forwarded to Regional directors by Stephanie

### Event T-Shirts

- Ramco design for T-Shirts, Generic
- Need people to sell them at North and East regionals.
- Kristi to design North event Shirt

### Video/Photography

- Empire images, Action Shots for East, Central/Wildcard, South, They want 20% total sales
- Captured moments
- May have potential photographer for North
- Discussed possibility of Captured Moments Video on Website

### Communication

- As used in the past Head sets

### Banners

- To transport banners a minivan is needed
- Backdrop will be set up by Waterloo for South
- Send Banner to North
- Backdrops need to be rented for the Gardens

### Trophies

- Trophies from Ron Wilson Trophy
- Leave them as they are, changing only the columns to blue
- Give 16" trophies not plaques
- Give ribbons to mini's

### Central/Wildcard

- Move in time 4:00 a.m.
- 4hrs to set up floor
- Start time 9:00 a.m.

### Mats

- Spring floor competition, one practice floor, and one tumbling strip.
- Cost for set up \$5000.00
- OCF to supply mats, Alliance sprung floor

### Workers

- Contact Corby at York
- Security is internal
- Need additional security at athletes door
- Payment \$75.00 per worker

### Food

- Hershey Center has private suppliers (Aquafina, Pepsi, Pizza Pizza)
- Food for Judges and staff should be classified as donated food for the event

### Convenors

- Lorna, Karen

### Therapist

- Corby

### D.J.

- Brandon availability questionable, another option Corey Motley
- Hershey Centre riggers must be hired, Brandon will Co-ordinate

### Entry fee

- \$15.00
- Add gate entry fee to web site
- Regional Directors to send to Coaches

### Programs

- Agreed a company may make a contribution and have their name appear in the program

### North Region

- Move in time 7:00 a.m.
- Start time 1:00 p.m.

#### Workers

- 25-30 needed
- Compensation \$ 75.00 per workers
- Security 1 or 2 garden employees

#### Food

- Concession open

#### Convenors

- Rody, Lynn

#### Therapist

- \$30 per hour lined up not yet confirmed

#### Spotters

- Suggestions due to shortage of spotters, use coaches to spot their own teams

#### Entry Fee

- \$12 due to Arena costs
- Cost for tickets \$1500
- 3% to go to Gardens for debit and credit transaction fees

#### Decorations

- Balloons for all regions behind mats

#### South

- Move in time 7:00 a.m.
- Start time 11:00 a.m.
- Finish time 6:00 p.m.

#### Workers

- Waterloo University Cheer team 20 confirmed
- Includes setup, take down, gate keeping, tumbling strips
- Fee is \$2000 for venue and 25% of ticket sales

#### Food

- veggie trays, sandwiches

#### Mats

- 2 full floors needed

Convenor

- Lorna may be available

Therapist

- Kevin \$15 per hour

D.J.

- Brandon

Entry

- \$10.00

Executive presence

- Andy, Karen, Lorna

Video/Photography

- Video Empire
- Captured Moments

Web site

- Discussed changing provider
- Agreed Kevin should take over

Kids Gear

- Agreed Kids Gear is acceptable as a vendor

Breath of Life Competition is not sanctioned

Competing outside a teams region

- Agreed that, schools who can't participate in their regions don't place they only get their score sheet.

12:30 Meeting adjourned.

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