

Conference Call - Tuesday August 16, 2005

Attendees: Chuck, Ian, Donna, Tara, Amanda, Lorna, Mark, Karen

Call Start: 9:05 PM

- Approval of Condensed Agenda
 - Motion – Tara
 - Second – Amanda
 - Carried

- Red Book: Ian
 - At review phase. Needs University/Open rules.
 - Chuck/Tara/Allison/Andrea to proof.

- Open/University Rules Clarification Meeting with Trace
 - Meeting to be scheduled with Trace, time permitting (trying for ASAP)
 - Want to have our rules consistent with other competitive bodies
 - Possibility of a delay in publishing red book if this information isn't available

- Treasures Update
 - ~\$56,000 current balance
 - Outstanding debts coming in from last year's events
 - Lorna only writing checks when invoice forwarded to her

- Mats/Velcro/Sprung Floors/Skirt/New Mat/Leasing- Chuck
 - ~\$15,000 for new sprung floor (quoted from S.A.)
 - Question as to why we would purchase a floor vs. renting it once for use at Ontario's
 - Logistically makes Regionals much more complicated events, and increases monthly storage fees for increased space
 - Donna to investigate used sprung floor (1 year old) from US gym club
 - S.A. anticipating price increase for mats this coming year
 - Skirt can be ordered, logo to be supplied to S.A.

- Regional/Wildcard/Ontario's Update- Tara/Ali
 - North – set February 26, 2006
 - East – Queen's March 5 (available) or Ottawa U February 26th (possible)
 - Brock – February 19th
 - Looking at facilities in Oshawa/Pickering/Ajax area
 - Ontario's – Tentatively booked in at Hershey Center April 29-30, 2006
 - Facility won't be available until Midnight Friday night, venue must be empty by Sunday at 6:00PM
 - More likely to get full weekend of facility if we pick the latest possible weekend (more likely to have Hockey complete)

- Mailers-Donna
 - Registered companies to be contacted to see if they want to be included in the first mailer (must provide their own flyers)
 - Flyer for coaching conference to be put together by Vil
 - Registration forms to be accessed off the website (Ian to update)
 - Chuck to prepare President's Welcome Letter

- Executive Insurance Liability- Chuck
 - ~\$1500/yr
 - Unanimous opinion to continue forward with this

- Incidentals: Laptop/projection-Chuck
 - Second laptop – good for numerous Regionals on one day, and for back up and Ontario's.
 - Chuck to price a “basic” laptop
 - Projection unit – presentations at conferences, summer meeting, executive meetings
 - Chuck to price projection unit

- Storage inventory
 - Equipment moved into smaller unit
 - Golf shirts (18) to be embroidered with OCF and logo
 - We have 5 walkie talkies, could use 4-5 more.
 - Mark to price, include carrying case

- Website /cards –Vil
 - Website to be updated with meeting minutes within 1 week of completing meeting
 - Comments from executive on new webpage format to be forwarded on to Vil
 - Who's going to assume responsibility for these additional sections?

- Coaches conference- Ali /Chuck
 - November 12-13, 2005
 - Delta Airport West, Toronto
 - Kevin Brubaker (President, Cheersport), Jen Uselton (UCA), Pete Michel (UCA) scheduled to present, more to be finalized
 - Attempting to schedule both Level 1 and Level 2 for NCSSE Coaching Certification

- Additional business - None

- Next meeting
 - October 1, 2005 10:00 AM, Chuck and Lorna's house